

The Village at Innsbrook Homeowners Association

Board annual meeting minutes for January 23rd @9am 2021 at 4050 Innslake Dr Suite 180

Directors Present: Brian Perryman, President
 Mike Hamway, Treasurer
 Thao Cao, Vice President
 Alice Waagen, Director at large
 Robin Colton, Secretary

Other: Brian Russell, resident

Meeting called to order by Brian Perryman at 9:02 am at 4050 Innslake Dr Suite 180

Board members, and Brian Russell were at 4050 Innslake Dr. Suite 180 conducting the meeting via Microsoft Teams.

1. Brian Perryman, President opened the meeting by introducing himself, and then each board member stated their name and position.
2. Brian Perryman asked Madam Secretary if we had a quorum, and the secretary replied, yes, that we received 67 proxies, and the meeting commenced.

Vice Presidents report-Thao Cao

1. Towne Bank parking expansion: converting indoor garage to offices and needs additional parking outside to meet county code. The bank is to install vinyl fence along with evergreen trees as a divider.
2. Traffic calming: neighborhood has been measured for traffic volume and speed. We are awaiting a response from the county.
3. Mailboxes: The board will provide free paint, request from VP to receive, nailed or adhesive numbers and letter prohibited, keep open space for mail carriers.

4. Leaf collection and disposal: 30.00 Henrico County, phone number for vacuum service is 804-501-4275.
5. Trash and recycling containers: cannot be visible from the street.
6. The board received 69 RFI's for the year, 50% higher requests year over year, with landscaping being the leading request.

Director at Large report-Alice Waagen

1. Issued 15 disclosure packages.
2. Conducted a cleanup of HOA member mail addresses to assist in communicating electronically.
3. Please send any updated contact information to director@thevillageatinnsbrook.com

Discussed 2020 home sales, and historical comparison as illustrated in the presentation deck which can be found uploaded on the website.

Treasures review- Mike Hamway

1. We came in \$3,000.00 under budget this year, primarily due to not having an in person annual meeting. Yearend cash balance is 34,144.71. Specific figures for the 2021 budget can be found in the presentation deck on the website.

Open questions-Brian Perryman

Q. What is planned for the 34,144.71 reserves?

A. Reserves for signage, potential lawsuits, and unforeseen emergencies.

Q. What are the loud muffler noises, lights at 5:15 every morning?

A. Possibly newspaper delivery. Board to check into what can be done to correct.

Q. What is to be done for leaves that are still in the street?

A. The board will send a letter to the homeowner to take care of the them.

Meeting adjourned at 9:30 by Brian Perryman

_____ Brian Perryman, President

_____ Mike Hamway, Treasurer

_____ Thao Cao, Vice President

_____ Alice Waagen, Director at large

_____ Robin Colton, Secretary